

MINUTES OF THE FIRST MEETING OF THE NEIGHBOURHOOD PLAN STEERING GROUP
HELD ON WEDNESDAY 4TH NOVEMBER 2015 AT 7.00 P.M.
AT WISTASTON MEMORIAL HALL, CHURCH LANE, WISTASTON.

Present: Cllr. J. Moore (Chairman)

Cllr. Mrs. J. Bond, Cllr. D. Millington, Cllr. R. Westwood, J. Bennett, D. Clews, N. Green,
W. Heath & D. Lucas.

In Attendance:- Mrs. A. Cross & Mr. C. Todd.

6 APOLOGIES

Cllr. G. Roberts.

7 MINUTES

The minutes of the meeting held on 21st October 2015, be **APPROVED**

8 GROUP MEMBERSHIP

The Wistaston Neighbourhood Plan Group comprise of Cllr. Mrs. J. Bond, Cllr. D. Millington, Cllr. J. Moore, Cllr. G. Roberts, Cllr. R. Westwood, J. Bennett, D. Clews, N. Green, W. Heath & D. Lucas

9 APPOINTMENT OF OFFICERS

Cllr. J. Moore be elected as Chairman **APPROVED**

Mrs. A. Cross be elected as Treasurer **APPROVED**

The appointment of a Secretary be deferred.

10 CONSTITUTION

The Constitution be **APPROVED** as amended and signed by Group Members. Copies be sent to John Heselwood of Cheshire Community Action, Tom Evans of Cheshire East Council and Planning Consultant Andrew Thomson

11 CONSULTANT

The Group **ENDORSED** the appointment of Planning Consultant Mr. Andrew Thomson.

12 WEBSITE

The Group agreed that a Neighbourhood Plan Website be developed by Mr. Rob McIntosh of RJM IT, at a cost of £400.

13 EVIDENCE REQUIRED

Ideas regarding reviewing existing evidence were considered and the following were suggested:-

- The Parish Plan
- House completion figures
- Information be obtained from the Hands Off Wistaston (HOW) Group regarding petitions against planning permission for recent large housing developments. Cllr. Millington agreed to liaise with Mr. Wainwright from the HOW Group regarding this.
- Borough Cllr. Mrs. Simon be requested to provide information regarding consultations on traffic and housing developments which have taken place.

14 IDENTIFY COST BASE FOR ACTIVITIES TO APPLY FOR GRANT

A Grant of approximately £4,000 be applied for from Cheshire Community Action to cover the following, which must be spent by 31st March 2016:-

	£
Consultant Fees	800
Aecoms & Community Report	1600
Website	400
Printing	609
Room Hire	144
Ballot Boxes	<u>37</u>
	<u>3590</u>

15 QUESTIONNAIRE

A questionnaire survey be approved as amended. Arrangements have been made to deliver the questionnaire to all households with the next edition of Roundabout Magazine being circulated on 1st December 2015, with a return date of 11th January 2016. Ballot boxes be installed at 10 local areas suggested by the Group, provided permission is granted, at the following locations:-

Berkeley School Laidon Avenue, Spar Rope Lane, Rising Sun Public House Middlewich Road, Tesco Express Crewe Road, Co-operative Reasdesdale Avenue, Premier Stores Kings Drive, Rowlands Pharmacy Kings Drive, St. Mary's Church Wistaston, Church Lane Academy School and Wistaston Memorial Hall

16 MAPPING INFORMATION

C. Todd agreed to discuss on behalf of the Group a mapping information service.

17 GOOGLE DRIVE

A google drive account has been set up by C. Todd, user names and passwords were given to the Group.

18 NEXT MEETING

The next meeting will be held on 2nd December 2015.

The meeting closed at 9.05 p.m.

