

**MINUTES OF THE TWELFTH MEETING OF THE NEIGHBOURHOOD PLAN
STEERING GROUP HELD ON WEDNESDAY 9TH NOVEMBER 2016 AT 7.00PM
AT WISTASTON MEMORIAL HALL, CHURCH LANE, WISTASTON.**

Present: Cllr.J.Moore (Chair)

Cllr.Mrs.J.Bond, Cllr.D.Millington, Cllr.G.Roberts, Mr.D.Clews, Mr.W.Heath,
Mr.D.Lucas & Mr.R.McIntosh.

In Attendance: Mrs.A.Cross, Mr. A. Thomson & Mr.C.Todd.

146 APOLOGIES

Apologies were received from Cllr.R.Westwood and Mr.J.Bennett.

147 DECLARATION OF INTEREST

No declarations of interest were made in respect of any items on the Agenda.

148 MINUTES

The minutes of the meeting held on 11th October 2016, were approved.

**149 ANDREW THOMSON, PLANNING CONSULTANT - Neighbourhood Plan
Policies for Regulation 14 - To agree outstanding items**

Mr.Thomson's Regulation 14 Draft 13.10.16 of the Neighbourhood Plan was discussed. Mr.Thomson said the document was nearly complete, but certain items needed to be finalised before going out to consultation:-

- 1) Cllrs.Mrs.J.Bond and D.Millington agreed to prepare a List of Local Green Spaces; the list would include general amenity, recreation, open spaces, sports grounds, verges, flower beds and community facilities, but exclude fields.
- 2) Cheshire East's plan for the "Proposed Neighbourhood Area" would be used as the Area Plan.
- 3) Cllr.G.Roberts agreed to ask Tom Evans for a plan showing the Settlement Boundary around the dwellings within the Area Plan.
- 4) It was agreed that a Summary of Housing Needs was included in Rhiannon Monaghan's report, which would be put on the website.
- 5) Once a List of Local Green Spaces has been prepared, it will be necessary to take relevant photographs, and obtain a Google Earth view showing their location. Mr.Clews and Mr.McIntosh agreed to carry this out.
- 6) It was agreed that the Cheshire Wildlife Trust's report would be put on the website, and the Neighbourhood Plan would direct readers to maps showing Wildlife Habitat and Wildlife Corridors.
- 7) Mr.McIntosh agreed to put a plan of Green Gap area NE4 (from the Crewe and Nantwich Adopted Replacement Local Plan 2011) on the website, with the Harlequin and Gladman proposed developments marked in purple. He would also extend the Green Gap westwards from the A530 Middlewich Road to the Neighbourhood Area boundary.
- 8) Cllrs.Mrs.J.Bond and D.Millington agreed to provide Mr.Todd with lists of the following: a) Community facilities - including scouts/guides, churches, schools, shops, sports & leisure and community halls; b) Businesses - including pubs.

150 LIST OF REGULATION 14 CONSULTEES - as previously submitted.

Mr.Todd said he had reduced the list from 600 to 200. Mrs.Cross said there needed to be more Wistaston consultees on the list; it was agreed that Mrs. Cross would submit her suggestions to Mr.Todd.

151 EMAIL TO ACCOMPANY REGULATION 14 CONSULTATION

The draft email was discussed, and the following changes were agreed:-

- 1) Hard copies to be viewed only in Crewe and Nantwich libraries. (Mrs.Cross to telephone the libraries to check if this would be acceptable.)
- 2) Add "Appendices available on website".
- 3) Delete hard copies provided on request.
- 4) Change "Parish Council" to "Steering Group".
- 5) Delete "Or in writing to...".
- 6) Delete last two lines "If you require any...".

Mr.McIntosh and Mr.Todd said they would use a bulk emailing system; it was agreed that replies would be "care of" Mrs.Cross's address.

152 FUTURE PUBLICATIONS

Cllr.Moore said there would be a note in the forthcoming winter edition of the Roundabout. After discussion, the following actions were agreed:-

- 1) Place update in the spring 2017 edition of the Roundabout.
- 2) Advertise consultation on parish council Notice Boards and at Wistaston Sports and Leisure. Also put a quarter page advert in Village Link.

It was noted that in advertising the consultation process it would be necessary to include dates for the period of consultation, and state that the policies were available on the website.

153 TREASURERS REPORT

Mrs.Cross said the under-spend on Printing and Posters and Promotional Merchandise had been transferred to Consultant Fees; costs were covered for November and December 2016, but not for January, February or March 2017; costs for January, February and March 2017 were estimated to be at least £1231.68.

154 FUTURE GRANT APPLICATIONS

Mr.Thomson said printing copies of the Neighbourhood Plan for distribution to libraries and members of the Steering Group would cost about £10 for each copy.

After discussion, it was agreed to apply for a grant of £2305 to cover consultant's fees (£1600), printing (£555) and other paperwork (£150), for the period of January, February and March 2017.

155 WEBSITE - UPDATE FROM MR.MCINTOSH

Mr.McIntosh said he would be putting new pages on the website, including the Regulation 14 Neighbourhood Plan, together with its supporting documents, and advertising with regard to the consultation. So far, he had been unable to obtain suitable photographs of the Duck Race.

156 NEXT STEPS - Future Actions

It was agreed to review the situation again at the next meeting on 7th December 2016, when hopefully the Regulation 14 document would be ready to be issued for consultation.

Mr. Thomson said that once the document had been issued, the group needed to await the responses from six weeks of consultation; then, under Regulation 15, decide if any amendments were necessary. The next step would be to get the plan, the appendices and a statement of consultation together, when he would carry out a final check.

157 FUTURE MEETING DATES

The next meeting will be held at 7pm on Wednesday 7th December 2016, and the following meeting at 7pm on Wednesday 11th January 2017.

The meeting closed at 9.00pm.